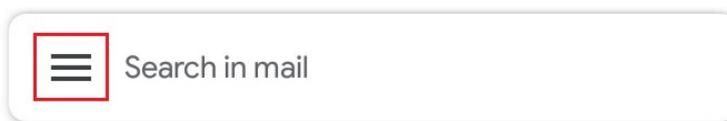


## How to setup Email account in Gmail (Android)

1. Open <Gmail>



2. Open menu



3. Scroll down and click <Settings>

 Spam

 Trash

### GOOGLE APPS

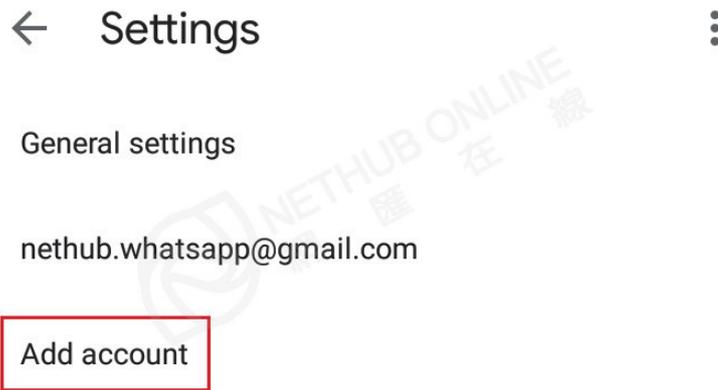
 Calendar

 Contacts

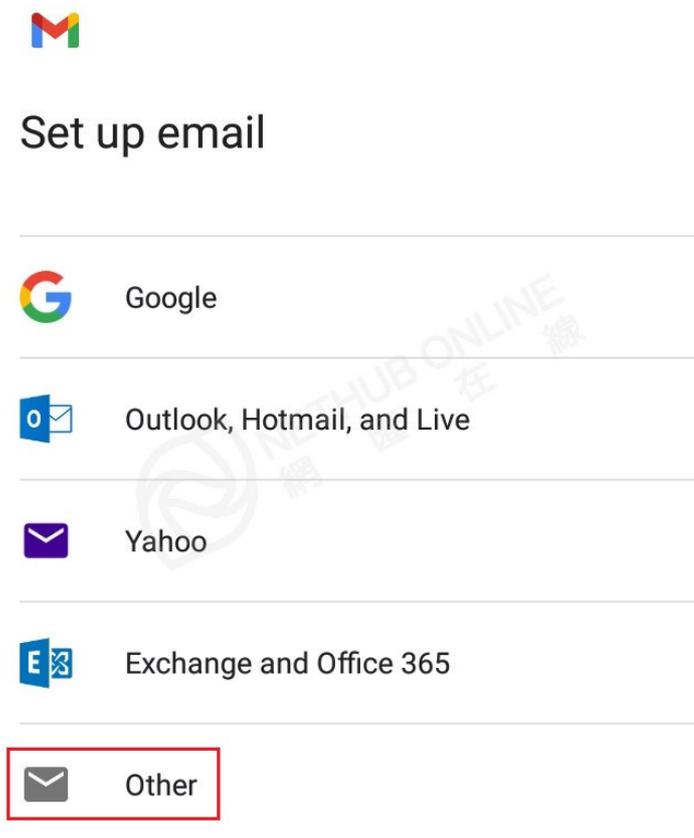
 Settings

 Help & feedback

#### 4. Click <Add account>



#### 5. Click <Other>



## 6. Enter Email address and click <MANUAL SETUP>



Add your email address

Enter your email

MANUAL SETUP

NEXT

## 7. Click <Personal (IMAP)>



What type of account is this?

Personal (POP3)

Personal (IMAP)

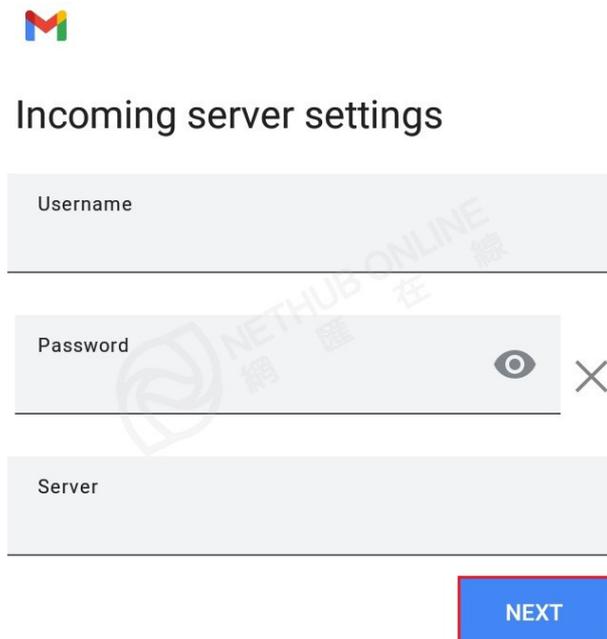
## 8. Enter Email account password and click <NEXT>



The screenshot shows the Gmail app setup interface. At the top left is the Gmail logo. Below it is a text input field labeled "Password" with a blue underline and an eye icon on the right. Below the input field is a blue button labeled "NEXT" with a red border.

## 9. Update settings as below and click <NEXT>

- Username : Enter Email address
- Password : Enter Email account password
- Server : You can find it in Support Letter > Hosting Email > IMAP Server Host



The screenshot shows the "Incoming server settings" screen. At the top left is the Gmail logo. Below it is the title "Incoming server settings". There are three text input fields: "Username", "Password" (with an eye icon and a close 'X' icon), and "Server". Below the input fields is a blue button labeled "NEXT" with a red border.

## 10. Update settings as below and click <NEXT>

- Require sign-in : Enable
- Username : Enter Email address
- Password : Enter Email account password
- SMTP server : You can find it in Support Letter > Hosting Email > SMTP Server Host



### Outgoing server settings

Require signin



Username

Password  

SMTP server

NEXT

## 11. Click <NEXT>



### Account options

Sync frequency:

Every 15 minutes 

- Notify me when email arrives
- Sync email for this account
- Automatically download attachments when connected to Wi-Fi

NEXT

## 12. Update settings as below and click <NEXT>

- Account name (optional) : Enter Email address
- Your name : Enter sender name



Your account is set up and email  
is on its way!

Account name (optional)

Displayed on sent messages

**NEXT**