How to setup Email account in Mac Mail
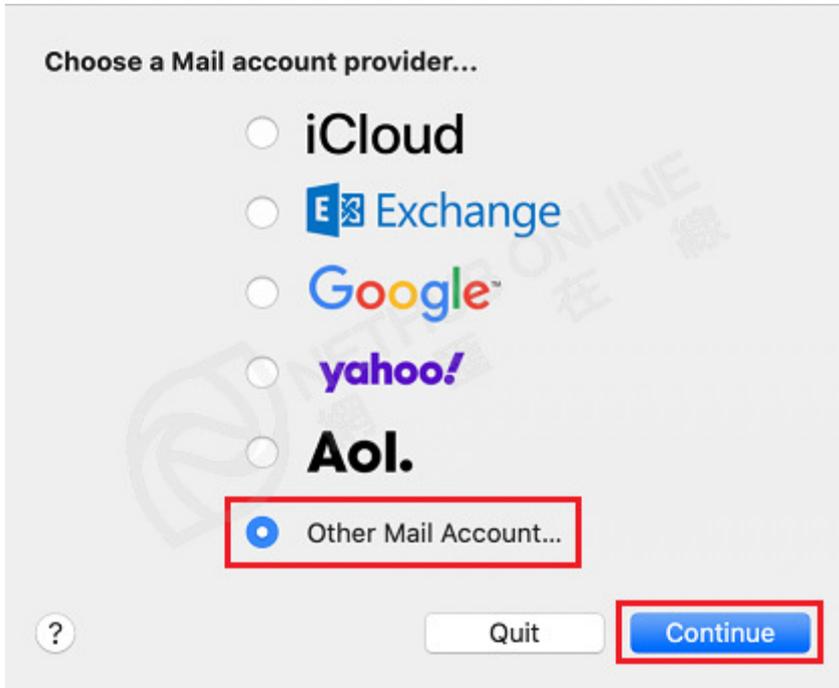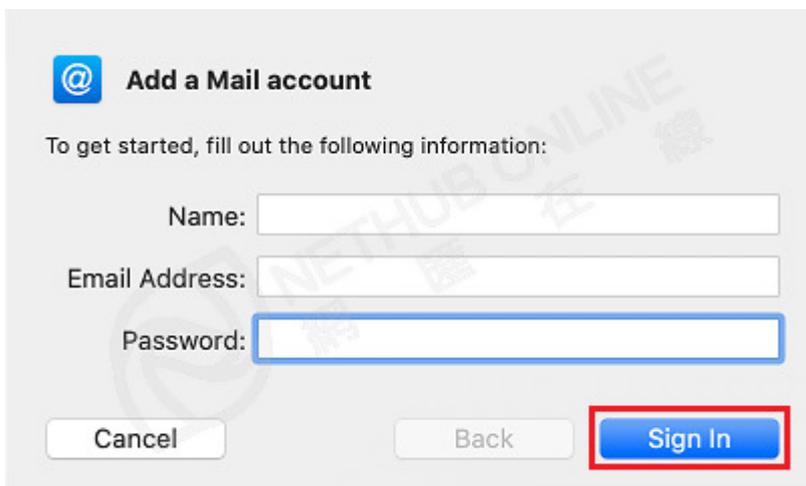
1. **Open <Mail>**

2. **Choose <Other Mail Account> and click <Continue>**
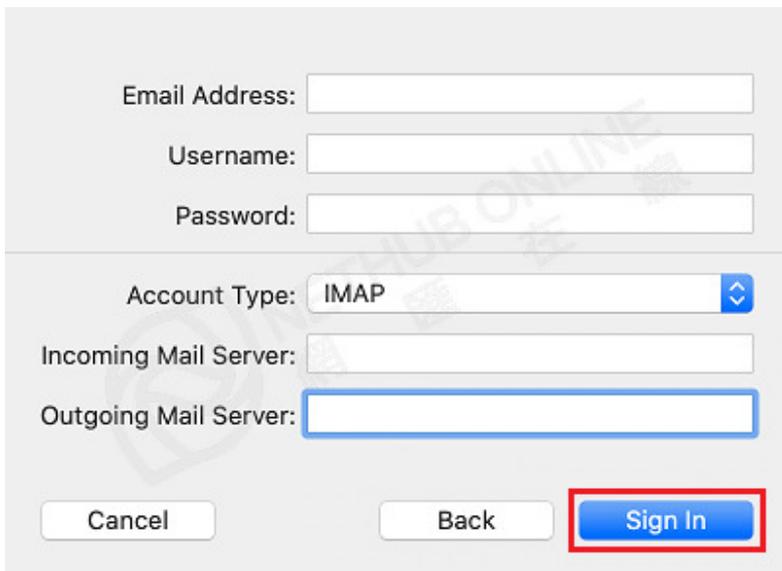

3. **Update Settings as below and click <Sign In>**

   - **Name : Enter sender name**

   - **Email Address : Enter Email address**

   - **Password : Enter Email account password**

4. (A) Update settings for IMAP and click <Sign In>

- Email Address : Enter Email address
- Username : Enter Email address
- Password : Enter Email account password
- Account Type : IMAP
- Incoming Mail Server :
  You can find it in Support Letter > Hosting Email > IMAP Server Host
- Outgoing Mail Server :
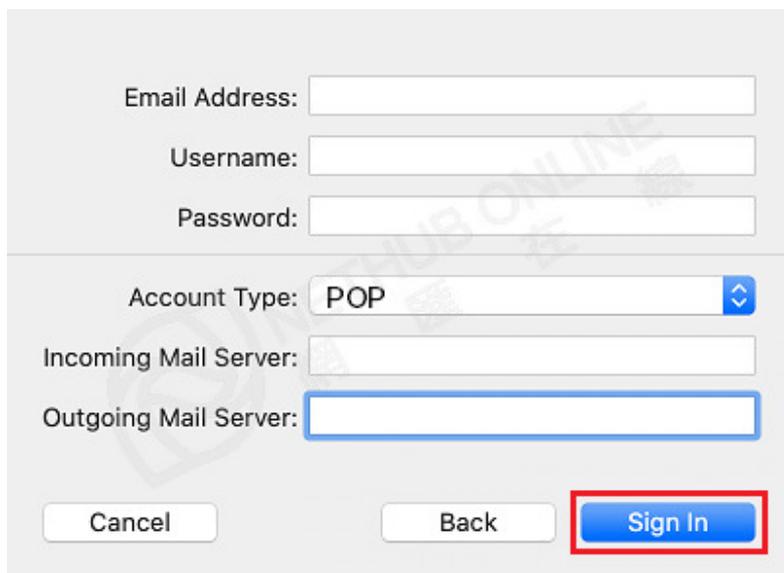 You can find it in Support Letter > Hosting Email > SMTP Server Host

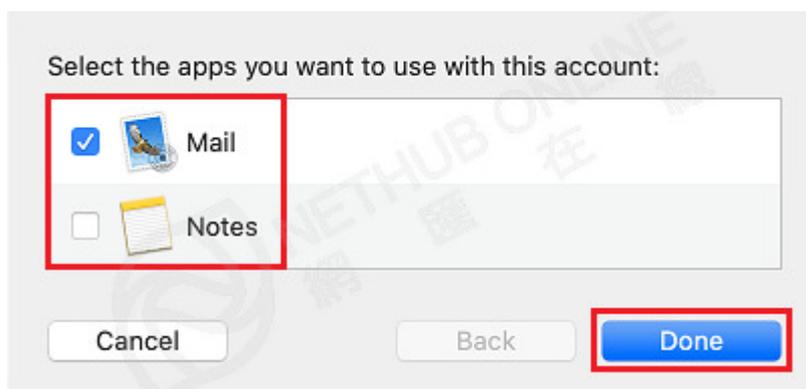## (B) Update settings for POP3 and click <Sign In>

- Email Address : Enter Email address
- Username : Enter Email address
- Password : Enter Email account password
- Account Type : POP
- Incoming Mail Server :
  You can find it in Support Letter > Hosting Email > POP3 Server Host
- Outgoing Mail Server :
  You can find it in Support Letter > Hosting Email > SMTP Server Host

5. Update Settings as below and click <Done>